



SREE CHAITANYA MAHAVIDYALAYA

P.O. Habra-Prafullanagar, North 24 Parganas, Pin 743268

Website: www.sreechaitanyamahavidyalaya.ac.in

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NOTICE: Verification of Documents & Verification of WBSU Registration of UG 1st Semester Students-2021-22 (3rd Phase)

All the students (B.A./B.Sc./B.Com-Hons & General) of 1st Semester in Session 2021-22, who have not been verified documents for admission and WBSU Registration till now, are hereby informed that the 3rd Phase of documents Verification for admission (UG 1st Semester) and Verification for registration of WBSU (UG 1st Semester) will be held for the last time at college as per following schedule.

**** If any student failed to verify the documents for admission and registration of WBSU (1st semester 2021) within due date, the college will not be responsible for the same.**

Schedule for Verification of Documents for Admission – 3rd Phase (Time: 10.00 am to 2.00 pm)

Date	Subjects	Roll Number	Table
9 th November, 2021 (Tuesday))	Bengali-Hons English-Hons History-Hons Education-Hons Sanskrit- Hons B. Com-Hons B.Com- General Human Development- Hons Food & Nutrition-Hons Food & Nutrition-General B. Sc- General	All Students	Table - 1
9 th November, 2021 (Tuesday)	B.A.-General	All Students	Table - 2

WBSU Registration Verification will be held at College Office Room

Date: 28.10.2021

Principal

NOTICE

For B.A./B.Sc./B.Com (Hons & General) of 1st Semester in Session 2020-21

All the students (B.A./B.Sc./B.Com-Hons & General) of 1st Semester in Session 2021-22 are also informed that the following documents are required during the verification of documents for admission (UG 1st Semester) and Verification of WBSU Registration (UG 1st Semester).

Documents required during Admission Verification:-

1. Print Out- Filled-up Application Form (Two Copy)
2. Print Out - Admission Fee Payment receipt (money receipt) generated from "Admission Portal" (College Part) (Two Copy)
3. School Leaving Certificate (Original)
4. Original of Age Proof, HS Mark Sheet & Certificate & Caste Certificate
5. Xerox Documents (All the Xerox document self-attested with date by the Student)
 - a. Age Proof of Madhyamik Admit Card/Certificate (One Copy)
 - b. Higher Secondary Mark sheet (One Copy)
 - c. Higher Secondary Certificate (One Copy)
 - d. Cast Certificate (only for SC/ST/OBC/OBC/OBC-A/OBC-B) (One copy)
 - e. Physically Challenged Certificate (One Copy) (If applicable)
 - f. Registration Cancelled Letter / University Permission Letter (One Copy) (if applicable)

Documents required during WBSU Registration verification:-

1. Print -Un-verified Filled-up Registration Form (Three Copy, preferred color)
2. OTP (One Time Password) generated in Register Mobile Number
3. Original of Age Proof, HS Mark sheet & Certificate & Caste Certificate
4. Three (3 copy) copy Stamp size photo
5. Xerox Documents (All the Xerox document self-attested by the Student)
 - a. Photocopy of Madhyamik Admit Card (Two Copy)
 - b. Photocopy of Higher Secondary Marksheet (Two Copy)
 - c. Photocopy of Cast Certificate (only for SC/ST/OBC/OBC/OBC-A/OBC-B) (Two copy)
 - d. Photocopy of Physically Challenged Certificate (Two Copy)
 - e. Photocopy of Passport, Bonafide Certificate, Visa Permission, High-Commission Letter (for Foreign Students) (Two Copy) (if applicable)
 - f. Photocopy of Registration Cancelled Letter/University Permission Letter (Two Copy) (if applicable)

N.B: For Change of General subjects Apply to Principal before the date of Registration Verification by the college.

Date: 28.10.2021

Principal
Sree Chaitanya Mahavidyalaya