



# SREE CHAITANYA MAHAVIDYALAYA

P.O. Habra-Prafullanagar, North 24 Parganas, Pin 743268

Website: [www.sreechaitanyamahavidyalaya.ac.in](http://www.sreechaitanyamahavidyalaya.ac.in) Email: [srchma@gmail.com](mailto:srchma@gmail.com)

## NOTICE

### For Physical Verification of Documents of UG 1<sup>st</sup> Semester Students-2023-24

The Physical verification of documents for admission and verification of WBSU Registration of UG 1<sup>st</sup> Semester 2023 will be held at college as per following schedule.

#### Schedule for Physical Verification of Documents of UG 1<sup>st</sup> Semester students 2023

Date	Subjects/Courses	Roll Number	Table	Room No
1 <sup>st</sup> September 2023 (Friday)	All B.A./B.Sc./B.Com - Major(Hons) Course	All Students	Table - 1	5A
Time: 9 am to 1 pm	All B.A./B.Sc./B.Com - Multidisciplinary Programme (General) Course	All Students	Table -2	5B

**N.B.: This is the last chance of "physical verification of documents for admission" for the UG 1<sup>st</sup> Semester admitted students in 2023-24.**

Date: 31.08.2023

Principal

## NOTICE

### For B.A./B.Sc./B. Com (Major & Multidisciplinary) of 1<sup>st</sup> Semester in Session 2023-24

All the students (B.A./B.Sc./B.Com-Major & Multidisciplinary) of 1<sup>st</sup> Semester in Session 2023-24 are also informed that the following documents are required during the "Physical verification of documents for admission" at the college.

Documents required during "Physical Admission Verification" at college: -

1. Print Out- Filled-up Admission "Application Form" - (Two Copy)
2. Print Out - Admission Fee Payment receipt (money receipt) generated from "Admission Portal" (College Part) - (Two Copy)
3. School Leaving Certificate (Original)
4. Original of Age Proof, HS Mark Sheet, Caste Certificate & Economic Weaker Sections (EWS) certificate
5. Xerox Documents (All the Xerox document should self-attested with date by the student)
  - a. Age Proof of Madhyamik Admit Card/Certificate (One Copy)
  - b. Higher Secondary Mark sheet (One Copy)
  - c. Higher Secondary Certificate (One Copy)
  - d. Cast Certificate (only for SC/ST/OBC/OBC-A/OBC-B) (One copy)
  - e. EWS (Economic Weaker Sections) Certificate (if applicable)
  - f. Physically Challenged Certificate (One Copy) (If applicable)
  - g. Registration Cancelled Letter / University Permission Letter (One Copy) (if applicable)

N.B: For Change of General subjects or Combinations Apply to Principal before the date of Registration Verification by the college.

Date: 31.08.2023 Principal

Sree Chaitanya Mahavidyalaya