

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

AQAR for the year (for example 2013-14)

2010-11

### I. Details of the Institution

1.1 Name of the Institution

SREE CHAITANYA MAHAVIDYALAYA

1.2 Address Line 1

Vill.+P.O. Habra-Prafullanagar

Address Line 2

Dist. North 24 Parganas

City/Town

Habra

State

West Bengal

Pin Code

743268

Institution e-mail address

srchma@gmail.com

Contact Nos.

09674616284

Name of the Head of the Institution:

Dr. Chintaharan Sengupta  
(Principal)

Tel. No. with STD Code:

03216-237189

Mobile:

09674616284

Name of the IQAC Co-ordinator:

Dr. Piyali De Maitra  
(Associate professor)

Mobile:

09433902404

IQAC e-mail address:

iqac.scm@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

March 31, 2007/293

1.5 Website address:

[www.scmhabra.org](http://www.scmhabra.org)

Web-link of the AQAR:

<http://www.scmhabra.org/AQAR2010-11.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B		2007	5 years
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

16/04/2015

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2007-08 submitted to NAAC on (10/11/2008)
- ii. AQAR 2008-09 submitted to NAAC on (11/08/2015)
- iii. AQAR 2009-10 submitted to NAAC on (25/08/2015)

#### 1.9 Institutional Status

University ☐ State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

#### 1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

#### 1.11 Name of the Affiliating University (for the Colleges)

**West Bengal State University**

#### 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other ( <i>Specify</i> )	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="08"/>												
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>												
2.3 No. of students	<input type="text" value="01"/>												
2.4 No. of Management representatives	<input type="text" value="01"/>												
2.5 No. of Alumni	<input type="text" value="01"/>												
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>												
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>												
2.8 No. of other External Experts	<input type="text" value="01"/>												
2.9 Total No. of members	<input type="text" value="16"/>												
2.10 No. of IQAC meetings held (2010-11)	<input type="text" value="N.A."/>												
2.11 No. of meetings with various stakeholders:	<table> <tr> <td>No.</td> <td><input type="text"/></td> <td>Faculty</td> <td><input type="text"/></td> </tr> <tr> <td>Non-Teaching Staff</td> <td><input type="text"/></td> <td>Students</td> <td><input type="text"/></td> </tr> <tr> <td>Alumni</td> <td><input type="text"/></td> <td>Others</td> <td><input type="text"/></td> </tr> </table>	No.	<input type="text"/>	Faculty	<input type="text"/>	Non-Teaching Staff	<input type="text"/>	Students	<input type="text"/>	Alumni	<input type="text"/>	Others	<input type="text"/>
No.	<input type="text"/>	Faculty	<input type="text"/>										
Non-Teaching Staff	<input type="text"/>	Students	<input type="text"/>										
Alumni	<input type="text"/>	Others	<input type="text"/>										
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>												

If yes, mention the amount

N.A.

## 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

NA

## 2.14 Significant Activities and contributions made by IQAC

IQAC was not formed at that time, although the college authority encourages the following activities on

- **Promoting Research Activities of all faculty members.**
- **Stress on maintaining up gradation of academic standard**
- **Opening of New UG-courses and preparing for opening B.Sc. in Pure Science and Post Graduate Course (M.Com) in Commerce faculty.**

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ul style="list-style-type: none"><li>• <b>Emphasis on Curricular Activities of all Teachers</b></li><li>• <b>Major and Minor Research Projects by the faculty members.</b></li></ul>	<ul style="list-style-type: none"><li>• <b>Three Minor research projects availed by the teachers.</b></li><li>• <b>Teachers have worked to implement Curricular Activities to enhance the performance of the students.</b></li></ul>

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

**Placed in the meetings of Teachers' Council & Governing Body for necessary advice and guidance and subsequently approved.**

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	03	NA	NA	NA
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	03			
Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	03

##### 1.3 Feedback from stakeholders\*

(On all aspects)

Alumni	<input type="text" value="1"/>	Parents	<input type="text" value="1"/>	Employers	<input type="text"/>	Students	<input type="text"/>
Mode of feedback	:	Online	<input type="text"/>	Manual	<input checked="" type="text" value="✓"/>	Co-operating schools (for PEI)	<input type="text"/>

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

**Syllabi is revised and updated for time to time by West Bengal State University**

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

- (i) B.A. (Hons.) in Bengali
- (ii) B. A. (General)

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
10	06	03	0	01 (Principal)

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	03								03

2.4 No. of Guest and Visiting faculty and Temporary faculty

10

NIL

04

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	02	01
Presented papers	01	01	-
Resource Persons	-	02	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Introduced modern technique in teaching learning methods.
- Emphasis on project oriented teaching methodologies.

2.7 Total No. of actual teaching days during this academic year

146

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

**Examination reforms are formulated by the West Bengal State University and the Institution conducts the examination as per guidelines of the University.**

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

NIL

NIL

NIL

2.10 Average percentage of attendance of students

76.2%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com. (Hons.)	96		6.25	48.96	28.12	83.33
B.Com. (Gen.)	71		5.63	22.54	56.34	84.51
B.Sc. (Hons.)	03		66.67	33.33	-	100.00
B.Sc. (Gen.)	10		50.00	50.00	-	100.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The college authority analyzes/Monitors:

- **Marks of University exam. (Final & internal assessment) are analyzed and measures are taken likewise.**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	NIL	NIL	08
Technical Staff	-	-	-	-



## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Promoting Research activities through Minor and Major Projects
- Promoting Faculty members under FDP scheme
- Motivating teachers for publication in reputed Journals
- Motivating teachers for presenting papers at national and internal seminars

#### 3.2 Details regarding major projects: NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		03	03	
Outlay in Rs. Lakhs		1,94,875	1,94,875	

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals		05	
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	18 months	UGC	1,94,875	1,94,875
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sponsoring agencies	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	<input type="text"/>
	Granted	<input type="text"/>
International	Applied	<input type="text"/>
	Granted	<input type="text"/>
Commercialised	Applied	<input type="text"/>
	Granted	<input type="text"/>

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides  
and students registered under them



3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events: NIL

University level  State level

National level  International level

3.22 No. of students participated in NCC events: NIL

University level  State level

National level  International level

3.23 No. of Awards won in NSS: NIL

University level  State level

National level  International level

3.24 No. of Awards won in NCC: NIL

University level  State level

National level  International level

3.25 No. of Extension activities organized : NIL

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 
- 

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6.41	-		6.41
Class rooms	10	03	College Fund	13
Laboratories	03	-		03
Seminar Halls	01			01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others (Gymnasium)	01			01

4.2 Computerization of administration and library

- **Computerization of the office is under process.**
- **Library is upgraded with computerization with internet facilities.**

#### 4.3 Library service

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	25666	741315	672	111405	26338	852720
Reference Books	353	175536	67	17063	420	192599
e-Books						
Journals	18	95471	1	8667	19	104138
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	06	01	02	01				
Added	02							
Total	08	01	02	01				

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- **Linux Operating System has been fully operationalized.**
- **Anti Virus Softwares like Kaspersky & Quick Heal have been installed in all the computers.**
- **Internet access facilities have been made widely available to the students as well as teachers.**

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	0.024
ii) Campus Infrastructure and facilities	0.1
iii) Equipments	0.11
iv) Others	Nil
<b>Total :</b>	0.234

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- **Diverse Cultural programmes for instilling values among the students.**
- **Observation of International Mother Language Day on 21 February (Aantorjatik Maatri Bhasa Dibas)**
- **National Integration Programme on social integration.**
- **Information for career counseling and guidance.**
- **Community Outreach Programme to create social awareness**

#### 5.2 Efforts made by the institution for tracking the progression

- **A full-fledged Anti Ragging Cell is working 24x7, and the Cell for combating sexual harassment is more vigilant.**
- **Monitoring Career guidance cell.**

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
705	N.A	N.A	NIL

#### (b) No. of students outside the state

NIL

#### (c) No. of international students

NIL

	No	%		No	%
Men	610	86.52	Women	95	13.48

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
632	56	01	20	NIL	709	626	61	-	18	NIL	705

Demand ratio 100%

Dropout 2.5%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NIL

No. of students beneficiaries

NIL

#### 5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

## 5.6 Details of student counselling and career guidance

1. From 25/08/2010 to 28/08/2010 -a workshop regarding IT Application – MS Office has been organized keeping in view the requirements of students.
2. On 19/01/2011 – workshop on “Career Development Programme”
3. From 07/03/2011-12/03/2011 - Workshop on Tally

No. of students benefitted

100

## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

## 5.8 Details of gender sensitization programmes

NIL

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

National level

International level

No. of students participated in cultural events

State/ University level

National level

International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

National level

International level

Cultural: State/ University level

National level

International level

#### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	87	42,720.00
Financial support from government	8	34,550.00
Financial support from other sources		
Number of students who received International/ National recognitions		

#### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

### Criterion – VI

#### **6. Governance, Leadership and Management**

##### 6.1 State the Vision and Mission of the institution

**The institution wants to make it a centre of excellence in the field of higher education learning and wisdom, to generate the lessons of discipline and harmony, to inspire the students with the sense of social commitment and human values as well as to promote them towards a bright and promising future.**

##### 6.2 Does the Institution has a management Information System

**The Management Information System is partially upgraded and getting updated regularly.**

##### 6.3 Quality improvement strategies adopted by the institution for each of the following:

###### 6.3.1 Curriculum Development

**The University frames the curricula. The faculty members implement the directives and take part in academic meetings held in University**



#### 6.3.2 Teaching and Learning

- **Basically chalk and talk method is used**
- **OHP is used in science, humanities and commerce subjects**
- **Survey method is also followed in science and Commerce**

#### 6.3.3 Examination and Evaluation

**The examination is conducted by the college under the guidance of the university. Faculty members evaluate answer scripts of final examinations**

#### 6.3.4 Research and Development

**Three Minor Research Projects have been sanctioned by the U.G.C**

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

**Persistent up gradation of technical aids including computer & e-cataloguing through 'Ken soft' software.**

#### 6.3.6 Human Resource Management

**Under the supervision of Governing Body**

- **Teachers and students are encouraged to develop the academic ambience in the campus**
- **Faculty members are inspired to undertake Minor and Major Research projects**
- **Scholarships are given to meritorious students, concessions given to underprivileged and meritorious students**
- **The college encourages the faculty members and staff to gain managerial skills.**

#### 6.3.7 Faculty and Staff recruitment

**NIL**

#### 6.3.8 Industry Interaction / Collaboration

**NIL**

#### 6.3.9 Admission of Students

**Admission committee prepares norms under the guidance of University and prepares the merit list maintaining the Govt. rules of reservations.**

6.4 Welfare schemes for

Teaching	NA
Non teaching	NA
Students	<b>Free scholarship for poor, minority and meritorious students</b>

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			YES	T.C.
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☐

No

☒

For PG Programmes

Yes

☐

No

☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

**Examination Process is conducted by the West Bengal State University**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NIL

6.11 Activities and support from the Alumni Association

**Alumni friends are invited to interact at least once in a year (formal and informal).**

6.12 Activities and support from the Parent – Teacher Association

**Parent-Teachers' meetings are organized and feedback has been taken.**

6.13 Development programmes for support staff

**Imparting computer knowledge among the administrative staffs via training is underway.**

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **A garden is maintained by the college to make the campus eco-friendly.**
- **We are doing our level best to make the college as a plastic free zone**

## **Criterion – VII**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **Encouragement for teachers to do more research work**
- **To organise National Seminars**
- **Computerisation of office work**
- **Govt. Grants to SC/ST students**
- **Financial support to students of BPL category**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- **The authority of the college laid much emphasis for obtaining the goals and objectives of the institution.**
- **The college submitted the prayer for affiliation for PG courses in Commerce.**
- **We have already started Honours in Bengali and B.A. General Course. The Institution keeping in view the local demand has also decided to expand the horizon of UG courses in Honours in English and History and General Course in Pure Science.**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- **Encouragement for holding national seminars and research work under Major and Minor research projects**

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- **World Environment Day is observed by the college**
- **Environmental awareness programme are organized by the College**
- **We are doing our level best to make the college as a plastic free zone**

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- **Strengths: Ambience of harmony and synchronized work culture**
- **Weakness: Insufficient number of teaching and administrative staff**
- **Opportunities: Scope for all round development for first generation students with basic human values**
- **Threats: Less opportunities for job prospects in the curriculum**

8. Plans of institution for next year

- **Opening of PG courses**
- **Extension of UG courses**
- **Extension of College Campus including Class rooms**
- **To construct an Auditorium**

Name: **Dr. Piyali De Maitra**

Name: **Dr. Chintaharan Sengupta**

*Piyali De Maitra.*

*[Signature]*

28/08/2015

28/08/2015

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

**Principal**  
**Sree Chaitanya Mahavidyalaya**  
**Habra, Pratullanagar**  
**24 Parganas(N)**



## **ANNEXURE-I**

### **Academic Session-2010-2011**

1 <sup>st</sup> July to 13 <sup>th</sup> July	University Examination
14 <sup>th</sup> July to 24 <sup>th</sup> August	Normal Class
25 <sup>th</sup> August to 28 <sup>th</sup> August	B.A. Part-I Mid Term Test Examination
1 <sup>st</sup> September to 22 <sup>th</sup> September	Normal Class
23 <sup>rd</sup> September to 24 <sup>th</sup> September	B.Com. Part-I Mid Term Test Examination
25 <sup>th</sup> September to 12 <sup>th</sup> October	Normal Class
13 <sup>th</sup> October to 9 <sup>th</sup> November	Puja Vacation
10 <sup>th</sup> November to 24 <sup>th</sup> December	Normal Class
25 <sup>th</sup> December to 1 <sup>st</sup> January 2011	Winter Vacation
2 <sup>nd</sup> January to 14 <sup>th</sup> January	Part-III Test Examination
19 <sup>th</sup> January	Seminar
15 <sup>th</sup> January to 22 <sup>nd</sup> February	Normal Class
23 <sup>rd</sup> February to 5 <sup>th</sup> March	Part-II Test Examination
6 <sup>th</sup> March to 5 <sup>th</sup> April	Normal Classes
6 <sup>th</sup> April to 20 <sup>th</sup> April	Part-I Test Examination
24 <sup>th</sup> May to 29 <sup>th</sup> June	Part-III, Part-II, Part-I University Examination

## ANNEXURE-II

### **Feedback from the meeting of the Alumni:**

Alumni Association of Sree Chaitanya Mahavidyalaya has met on 3<sup>rd</sup> October, 2010, Sunday.

The meeting was Chaired by Sri Manab Samaddar. This meeting of the Alumni Association was also an remarkable success. A huge number of alumni has met in their *alma mater* and discussed on various issues:

1. The Alumni Association of Sree Chaitanya Mahavidyalaya has resolved to donate some text books to the Library of the college to extend a helping hand to the poor but meritorious students, who cannot afford to buy books.
2. The members of the Alumni Association of Sree Chaitanya Mahavidyalaya have discussed to place a proposal before the college authority for proper and meticulous maintenance of the existing herbal garden of the college.
3. The members also discussed to donate a lump sum amount of money to the college fund in order to encourage the brilliant students who are excelling in the University Examinations in the form of awards/ prizes to encourage the students en masse.

### **ANNEXURE-III**

#### **An Extract of the Parents'-Teachers' joint Meeting held on 10<sup>th</sup> October, 2010 in the college premises.**

The results of the mid-term examination of the 1<sup>st</sup> year, 2<sup>nd</sup> Year and 3<sup>rd</sup> Year have been discussed in details, in the meeting. As the overall results are not satisfactory, it was resolved that the weaker students would be identified and the special classes would be arranged for their recovery.